

Investigator Interview Checklist

- ✓ Confirm recording is approved by the prosecutor
- ✓ Review interview purpose and approach with prosecutor
- ✓ Explain interview and recording to victim
- ✓ Inform victim they can pause or stop anytime
- ✓ Ask orientation questions (place, people, time, events)
- ✓ Ask financial or medical questions, if approved
- ✓ Avoid making conclusions about capacity or cognition
- ✓ Ask about impact, if approved
- ✓ Clearly state date and time at start and end
- ✓ Conclude in a way that supports trust and reinforces safety
- ✓ Share recording and notes promptly with prosecutor

Remember: Your role is to gather evidence through focused questioning, not to make a medical diagnosis or legal determination.

Collaboration is key: Always work closely with your prosecutor throughout the process. They will guide legal strategy, evidence use, and appropriate interview content.